### Regular Mail to:

Great-West Life & Annuity Insurance Company of New York

Attn: RROC PO Box 173921

Denver, CO 80217-3920 Phone: (800) 905-1959 **Overnight Mail to:** 

Great-West Life & Annuity Insurance Company of New York

Attn: RROC

8515 E Orchard Road 8T2 Greenwood Village, CO 80111

Phone: (800) 905-1959



Non-Fir	nancial Service Reque	est Form				
Owner Name		Group				
Owner Social Security No	Ext	Annuity Number				
Owner Address: Street	City	State	Zip			
Owner Phone Numbers: Daytime		Evening				
1. ☐ Change of Address ☐ Change Annuitant N	Name D Name change of Own	er (Ownership Change see below	<b>(</b> )			
	Name and Address					
To:						
Reason For Change:	Name and Address  For Change:Effective Date of Change					
<ul> <li>□ legal documentation for any name changes is at</li> <li>2. (Non-qualified Contracts Only) □ Add Joint A</li> <li>I (we), the present Owner(s) of the above numbered pannuitant of the said policy effective in accordance wi</li> </ul>	annuitant*  Remove Joint Ann	nuitant*	nt*			
Annuitant Social Security Number:	Date of Birth	Relationship to Owner				
Full Name: First Address:	Middle	Last				
Street	City	State	Zip			
3. (Non-qualified Contracts Only) Add Joint I (we), the present Owner(s) of the above numbered powner of the said policy effective in accordance with t	oolicy, hereby revoke any previous		designate as the			
Owner Social Security or Taxpayer ID Number:	Date of Birth	Relationship to Owner				
Full Name:						
First Address:	Mid	ddle	Last			
011	0''		7:-			

#### **Supporting Documentation:**

- If ownership is changing to a trust a notarized copy of either the Trust or an Affidavit of Trust form is attached. Also, for each trustee, attached is a legible notarized copy of Government issued photo id including a current dated signature.
- If ownership is changing to an individual a legible certified or notarized copy of valid Government issued photo Identification is attached.

#### Notes:

- If you transfer ownership of this policy to a minor, you should be aware that no changes can be made to the policy until the minor attains the age at which he or she acquires the capacity to contract for such annuity.
- This change of ownership is not a change of beneficiary or annuitant. The present designation of beneficiary, annuitant and method of payment will remain in effect unless changed by the new owner during the lifetime of the annuitant.
- This transfer of ownership shall take effect immediately and shall automatically revoke any previous designation.

### GREAT-WEST LIFE & ANNUITY INSURANCE COMPANY OF NEW YORK

The principal underwriter is GWFS Equities, Inc., a wholly owned subsidiary of Great-West Life & Annuity Insurance Company and an affiliate of Great-West Life & Annuity Insurance Company of New York.

**Non-Financial Service Request Form** 

Last Updated 01/16

# ☐ Change of Beneficiary\*

I (we), the present Owner(s) of the above numbered policy, hereby revoke any previous designation of beneficiaries and herewith change the beneficiary to:

	Name and Address	Social Security #	Birthdate	Relationship	% of Benefits
Primary Beneficiary					
Contingent Beneficiary					
*The company	assumes no responsibility for validity or effect of li	sted changes.		% of Benefits must to	otal 100%
5. ☐ Change of An	nuity Date (Change must be received at least 30	days prior to current a	nnuity date. Please	see prospectus for limi	tations)
To the first day of _					
	Month	Year			
Signatures					
<b>V</b>				Di	ate
X Owner / 1					ate
X Owner / 1	Trustee ner / Trustee				ate
XOwner / T XJoint Ow	ner / Trustee				
X Owner / 1  X Joint Ow  Complete this sect  X	ner / Trustee ion if requesting a Change of Ownership Only				
XOwner / 1 XJoint Ow  Complete this sect XNew Own	ner / Trustee			D	
X Owner / 1 X Joint Ow  Complete this sect X New Own X	ner / Trustee ion if requesting a Change of Ownership Only			Di	ate
X Owner / 1 X Joint Ow  Complete this sect X New Own X	ner / Trustee  tion if requesting a Change of Ownership Only  ner / Trustee			Di	ate
X Owner / 1 X Joint Ow  Complete this sect X New Owr X New Join  All other parties hold	ner / Trustee  tion if requesting a Change of Ownership Only  ner / Trustee	y must sign here (i.e.	irrevocable benefici	Di Di	ate
X Owner / 1  X Joint Ow  Complete this sect  X New Own  X New Join  All other parties hold interest holders, could not be a section of the control of the co	ner / Trustee  cion if requesting a Change of Ownership Only  ner / Trustee  cit Owner / Trustee  ding a legally enforceable interest under the annuit urt ordered interest holders)			Do D	ate ate ate ees, security
X Owner / 1  X Joint Ow  Complete this sect  X New Own  X New Join  All other parties hold interest holders, could not be a section of the control of the co	ner / Trustee  tion if requesting a Change of Ownership Only  ner / Trustee  It Owner / Trustee  ding a legally enforceable interest under the annuit			Do D	ate
X Owner / 1 X Joint Ow  Complete this sect X New Own X New Join  All other parties hold interest holders, could be a section of the country o	ner / Trustee  cion if requesting a Change of Ownership Only  ner / Trustee  cit Owner / Trustee  ding a legally enforceable interest under the annuit urt ordered interest holders)	lateral assignees, c	ourt ordered intere	Diaries, collateral assigneral assigneral best holders)	ate ate ate ees, security

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